



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015/16-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. . This Inter-Institutional Agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Universitaet Salzburg (University of Salzburg)	A Salzbur01	Institutional Coordinator: Sylvia Humer Kapitelg. 6, A-5020 Salzburg (erasmus-outgoing@sbg.ac.at) Departmental Coordinator: Sieglinde Weyringer (sieglinde.weyringer@sbg.ac.at)	www.uni-salzburg.at course catalogue: https://online.uni-salzburg.at/plus_online/webnav.ini
Universität Leipzig (Leipzig University)	D LEIPZIG01 ECHE no. 29687	Institutional Coordinator: Dr. Svend Poller International Centre Goethestraße 6, 04109 Leipzig, Germany erasmus.agreements@zv.uni-leipzig.de phone: +49 341 97 32020	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Departmental Coordinator: Iris Mortag Dittrichring 5-7, 04109 Leipzig (mortag@rz.uni-leipzig.de)	
		Contact: Brigitte Latzko (latzko@rz.uni-leipzig.de)	

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
A Salzbur01	D LEIPZIG01	011	Education	1 st , 2 nd , 3 rd	4 students = 4 x10 months	n.a.
D LEIPZIG01	A Salzbur01	011	Education	1 st , 2 nd , 3 rd	4 students = 4 x10 months	n.a.

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

Recommended: Students taking part in the programm are predominantly associated with courses and lectures in educational science.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
A Salzbur01	D LEIPZIG01	011	Education	2 teachers = 2 X 7days	4 teachers
D LEIPZIG01	A Salzbur01	011	Education	2 teachers = 2 X 7days	4 teachers

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies	Staff Mobility for Teaching
A Salzbur01		German	English	B 2	B 2
D LEIPZIG01		German	English	B 2	B 2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

A Salzbur01: No language certificate required.

D. Additional requirements

Disabilities:

A Salzbur01: The University of Salzburg welcomes students with disabilities. More information: <http://www.uni-salzburg.at/index.php?id=105&MP=105-45424>

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A Salzburg01	June 30th	November 30th
D LEIPZIG01	see data sheet	

2. The receiving institution will send its decision within 4 weeks after the application deadline.

D LEIPZIG01 Leipzig University will make all efforts necessary to send its decision within 6 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. Each student can print the transcript of records personally.

D LEIPZIG01 Leipzig University as receiving institution will make all efforts to issue the Transcript of Records no later than 8 weeks after the assessment period has finished.

4. *[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

F. Information

1. Grading systems of the institutions

Austrian grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzburg01	Erasmus-incoming@sbg.ac.at Tel: +43-662-8044-2042	http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/
D LEIPZIG01	See data sheet	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzbur01	Erasmus- incoming@sbg.ac.at Tel: +43-662-8044- 2042	http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/ http://www.uni-salzburg.at/index.php?id=23802&L=1&MP=23802-45350;
D LEIPZIG01	See data sheet	

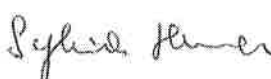



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A Salzbur01	Erasmus- incoming@sbg.ac.at Tel: +43-662-8044- 2042	http://www.uni-salzburg.at/index.php?id=23788&MP=23788-45355 http://www.housing.oead.at/index_e.asp
D LEIPZIG01	See data sheet	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
A Salzbur01	Prof. Sylvia Hahn Vice rector International Relations	12.5.2015	  p.p. Sylvia Humer
D LEIPZIG01	Dr. Svend Poller, Director of the International Centre	05.05.2015	 

⁵Scanned signatures are accepted



Institutional Data Sheet

GENERAL INFORMATION

Institution	Leipzig University - D LEIPZIG01
General website	www.uni-leipzig.de
Website for credit mobility students	www.zv.uni-leipzig.de/erasmus/in
International Centre - address	Leipzig University - International Centre Goethestr. 6 04109 Leipzig, Germany
International Centre - director	Dr. Svend Poller phone: +49 341 97 32020 fax: +49 341 97 32049 email: aaa@uni-leipzig.de
International Centre - contact Inter-Institutional Agreements	Anne Vorpapel phone: + 49 341 97 32031 email: anne.vorpapel@zv.uni-leipzig.de erasmus.agreements@zv.uni-leipzig.de
International Centre – contact incoming students	Christiane Schmidt phone: + 49 341 97 32023 email: christiane.schmidt@zv.uni-leipzig.de
International Centre – contact outgoing students	Ines Remer phone: + 49 341 97 32022 email: ines.remer@zv.uni-leipzig.de
Departmental coordinators	Via database - www.uni-leipzig.de/kiss

DATES

Academic calendar	Winter semester: 01/10 – 31/03 Summer semester 01/04 – 30/09
Academic calendar per year	www.zv.uni-leipzig.de/en/study/organising-your-studies/academic-calendar.html
Applications deadline for nominated exchange students:	
For winter semester [dd/mm]	15/07
For summer semester [dd/mm]	15/01
Transcript of Records procedure:	Students need to contact the departmental coordinator. Information on departmental coordinators at Leipzig University: www.uni-leipzig.de/kiss

LOCAL GRADING SYSTEM OF THE INSTITUTION

Local Grade	German Description	English Description
1,0 – 1,5	sehr gut - eine hervorragende Leistung	very good – an excellent performance
1,6 – 2,5	gut - eine Leistung, die erheblich über den durchschnittlichen Anforderungen liegt	good – a performance above average
2,6 – 3,5	befriedigend – eine Leistung, die durchschnittlichen Anforderungen entspricht	satisfied – a performance according to average requirements
3,6 – 4,0	Ausreichend – eine Leistung, die trotz ihrer Mängel noch den Anforderungen genügt	passed – a sufficient performance despite mistakes
> 4,0	nicht ausreichend – eine Leistung, die wegen erheblicher Mängel den Anforderungen nicht mehr genügt	failed – an insufficient performance

INCOMING STUDENT INFO

Study as an exchange student, incl. application procedure	www.uni-leipzig.de/erasmus/in
Course catalogues	http://service.uni-leipzig.de/vvz/
Study fields for exchange	according to the nomination that corresponds to the fields of studying as agreed in the inter-institutional agreements information available via www.uni-leipzig.de/kiss
Study guides	www.zv.uni-leipzig.de/studium/angebot/studienangebot.html
German language courses, e.g.	www.uni-leipzig.de/deutschlernen The Preparatory German Language and Orientation Course starts three weeks prior to the semester with German language instruction, interactive tasks, exploring university related issues, cultural events and field trips. Costs (subject to change): approx. 105 EUR
Required language skills in teaching language	B1 (CEFR)
Insurance	www.zv.uni-leipzig.de/studium/studium-international/allgemeine-informationen/vor-dem-studium/krankenversicherungsschutz.html
Visa	www.zv.uni-leipzig.de/studium/studium-international/allgemeine-informationen/vor-dem-studium/visa-und-einreisebestimmungen.html

HOUSING

Is housing guaranteed?	Housing is not guaranteed but there is a wide range of reasonably-priced apartments and rooms in Leipzig.
Student Accommodation	<i>Studentenwerk Leipzig</i> lets ready-furnished rooms to students of Leipzig University. Please, check out their website for detailed information on rents and applications procedure etc.: www.studentenwerk-leipzig.de/ Additionally, the <i>International Centre</i> provides a service to find rooms in student-shared-apartments. www.zv.uni-leipzig.de/en/study/international-study/general-information/preparing/living-in-leipzig.html

COSTS:

Cost of living	about 650 EUR per month - this figure is only an estimate and may vary Rent for apartment/room: around 150 EUR - 250 EUR Health insurance: around 80 EUR Study materials: around 50 EUR Food, clothing, miscellaneous requirements: around 250 EUR
Semester contribution (Student ID and semester ticket for public transport)	-semester contribution (due each semester): 114,- EUR (may vary) -student ID "UniCard" deposit (due once): 10,-EUR -semester ticket public transport (optional): 94,- EUR (may vary) www.zv.uni-leipzig.de/studium/studium-international/allgemeine-informationen/zu-beginn-des-studiums/kontoeroeffnung-studentenausweis-und-semesterticket.html