



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Universidad de Zaragoza	E ZARAGOZ01	relint@unizar.es +34 976 76 20 52 Institutional Coordinator: Prof. Regina Lázaro Gistau relint@unizar.es Departmental Coordinator: Prof. Diego GASTÓN dgaston@unizar.es	http://titulaciones.unizar.es/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Universitaet Salzburg (University of Salzburg)</p>	<p>A Salzbur01</p>	<p>Institutional Coordinator: <i>Irina VELIZ</i> Benjamin GAUSS, Kapitelg. 6, A-5020 Salzburg (erasmus-outgoing@sbq.ac.at)</p> <p><u>Contact Details for Student Mobility:</u></p> <p>Incoming: Petra HÖPFNER, Tel.: +43 662 8044-2044 petra.hoepfner@sbq.ac.at</p> <p>Outgoing: Irina VELIZ, Tel.: +43 662 8044-2045, irina.veliz-delgado@sbq.ac.at</p> <p>Departmental Coordinator: Dr. Eberhard RAITHELHUBER, PhD (eberhard.raithelhuber@sbq.ac.at), Assistant Professor, Department of Educational Science, Erzabt-Klotz-Str. 1, A-5020 Salzburg Tel.: +43 662 8044-4215</p>	<p>www.uni-salzburg.at course catalogue: https://online.uni-salzburg.at/plus_online/webnav.ini</p>
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
E ZARAGOZ	A	0923	Social	1 st	3 x 10 months	No/only by individual

01	Salzbur01		Work		(=total 30)	agreement
A Salzbur01	E ZARAGOZ 01	0111	Educatio n	1 st	3 x 10 months (=total 30)	No/only by individual agreement

Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
E ZARAGOZ 1	A Salzbur01	0923	Social work	2 (8 h) (=total 16)	No/only by individual agreement
A Salzbur01	E ZARAGOZ 1	0111	Education	2 (8 h) (=total 16)	No/only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
E ZARAGOZ01	0923	Spanish	English	B1	B2
A Salzbur01	0111	German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

E ZARAGOZ01: No language certificate required

A Salzbur01: No language certificate required.

D. Additional requirements *[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E ZARAGOZ01	3rd. March -1st July for whole year and 1 st semester students	2nd. September -28 November 2 nd semester students
A Salzbur01	June 30th	November 30th

[to be adapted in case of a trimester system]*

2. The receiving Institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than (5) weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]		
E ZARAGO Z01	International Relations Office +34 976 76 20 52 relint@unizar. es	http://www.unizar.es/internacional
A Salzbur0 1	Erasmus- incoming@sbg .ac.at Tel: +43-662- 8044-2044	http://www.oead.at/welcome to austria/legal practical issues /entry to austria/EN/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ZARAGO Z01	relint@unizar. es +34 976 76 20 52	http://www.unizar.es/internacional
A Salzbur0 1	Erasmus- incoming@sbg .ac.at Tel: +43-662- 8044-2044	http://www.oead.at/welcome to austria/legal practical issues /entry to austria/EN/ http://www.uni-salzburg.at/index.php?id=23802&L=1&MP=23802-45350;

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2016 will only take effect as of 1 September 2017+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

http://www.unizar.es/university-zaragoza/grading_system

http://www.uni-salzburg.at/fileadmin/multimedia/Politikwissenschaft%20und%20Soziologie/documents/ECTS_conversion_table.DOC

Austrian grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus]	Contact details (email, phone)	Website for information

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ZARAGOZ01	relint@unizar.es +34 976 76 20 52	http://www.unizar.es/internacional
A Salzbur01	Erasmus- incoming@sbg.ac.at Tel: +43-662- 8044-2044	http://www.uni-salzburg.at/index.php?id=23788&MP=23788-45355 http://www.housing.oead.at/index_e.asp

G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature
E ZARAGOZ01	Regina Lázaro Gistau Vice-Rector for International Relations and Development Cooperation	10 DIC. 2016	 
A Salzbur01	Prof. Sylvia Hahn Vice Rector International Relations	11.8. DEZ. 2016	