

# Information regarding library orders, loans & returns from 01.09.2020



## Order, collection and loan deadlines

- From the 1<sup>st</sup> September, the process for ordering media via **UBsearch**, as introduced on the 28th April, **will no longer apply for the following locations**: *Social Sciences Specialist Library, Natural Sciences Faculty Library, UNIPARK Faculty Library, Sport and Movement Sciences Department Library and Law Faculty Library (Toskanatrakt & Firmian-Salm-Haus)*. On-site collection of media from the hands-free area and borrowing is now available at these locations.
- **Library media from the following locations is still only available to order via UBsearch**: *Main Library, Classical Studies Department Library, Itzling Specialist Library, Philosophy Department Libraries (Faculty of Catholic Theology & Faculty of Cultural and Social Sciences) and Theology Department Libraries (TB 1-3)*
- **Media can be collected** directly from the reopened locations.
- **Media collection from libraries that remain closed** (*Classical Studies Department Library, Itzling Specialist Library, Philosophy Department Libraries (Faculty of Catholic Theology & Faculty of Cultural and Social Sciences) and Theology Department Libraries*) **will take place at the main library** (refer to information in the confirmation email).
- Make sure to check the [opening hours](#) of the respective library locations.



**Important:** Any media ordered are only ready for collection **at the respective locations after receiving the confirmation email.**

- Loan period: 30 days for all media



## Returns

- Please return the borrowed media to the library locations where they were borrowed (e.g. Book borrowed from UNIPARK Faculty Library >> Return at UNIPARK Faculty Library).
- Please also make use the **book return boxes**.  
(*Main Library, Social Sciences Specialist Library, Natural Sciences Faculty Library, UNIPARK Faculty Library, Law Faculty Library (Toskanatrakt & Firmian-Salm-Haus) and Philosophy Department Libraries (Faculty of Catholic Theology & Faculty of Cultural and Social Sciences)* – returns possible in the same book return box in the Wallistrakt building).
- **Media of the Sports Science Specialist Library** can be returned at all library locations.
- Please visit our homepage for more information:  
[www.uni-salzburg.at/bibliothek](http://www.uni-salzburg.at/bibliothek)

**Contact:** [ub.salzburg@sbg.ac.at](mailto:ub.salzburg@sbg.ac.at)

Our staff will try to answer your questions as soon as possible.

Published: 01.09.2020